

## Appendix D: NIBIN Appointment Form Template

Send form to: [REGIONAL CGIC EMAIL]

Name [Click or tap here to enter text.](#) Agency [Click or tap here to enter text.](#)

Phone# [Click or tap here to enter](#) Email [Click or tap here to enter](#)

Case# [Click or tap here to enter](#) Crime Type [Click or tap here to enter](#)

Incident [Click or tap to enter a](#) Item(s)# [Click or tap here to enter](#)

Evidence Type\* [Choose an item.](#)

\*NIBIN entry of test fires requires documentation of the firearm make/model, importer, & serial #.

Check this box if bringing two or more firearms

Requested Appointment Date & Time: [Click or tap to enter a date.](#)

**Approximate Wait Times for NIBIN Entry:**

**15 min per Cartridge Case; 30 min per firearm**

*(TRIAGE OF MULTIPLE CARTRIDGE CASES WILL TAKE LONGER)*

***\*ITEMS NOT ALLOWED: REVOLVERS, DERRINGERS, SINGLE SHOT OR BOLT ACTION RIFLES, SHOTGUNS, & BULLETS\****