

Appendix J: Checklist for Building a Successful Regional CGIC

Creating a Regional CGIC involving multiple local, state and federal agencies requires a structured, deliberate process that guides agencies from early planning to full operational capability. While a standard CGIC requires many similar steps within a single agency, a Regional CGIC requires substantially more collaboration and communication on a wider scale. The steps below explain how to build a Regional CGIC:

Select the Lead Agency and Coordinator

Assess Regional Readiness

Formalize the Regional Partnership

Standardize Evidence Collection & Submission

Establish a Shared Intelligence Workflow

Launch Regular Regional CGIC Meetings

Implement Training Across the Region

Measure Performance and Adjust Operations

Establish a Process for Stakeholder Feedback