

MINIMUM REQUIRED OPERATING STANDARDS	STANDARDS DOCUMENT SECTION REFERENCE
1. Enter all fired or test fired cartridge cases from serviced law enforcement agencies/departments through a NIBIN acquisition machine within 2 business days of receipt.	5.1.2.1.3
2. Enter accurately all required information during the acquisition process on the NIBIN acquisition machine.	5.1.2.1.4
3. Correlate and conduct a secondary review of any potential NIBIN leads through an approved NIBIN correlation machine within 2 business days.	5.1.3.2
4. Disseminate NIBIN leads within 24 hours.	5.1.4.1
5. Designate and maintain a NIBIN program administrator.	2.1.2
6. Have no policies that inhibit or restrict NIBIN submissions by serviced law enforcement agencies/departments.	5.1.1
7. Operate with only qualified NIBIN users.	2.1.3